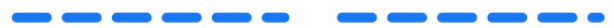




# Amazon Online Shopping

## User Manual



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## Document control

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### Version history

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<b>Author</b>	Sridhar Murugan	<b>Date</b>	05/03/2021
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**Information Contact(s)**

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<b>Modified/Reviewed by</b>	<b>Version</b>	<b>Date</b>	<b>Comments</b>
Sridhar Murugan	v1.0	05/03/2021	Draft

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### Sign off Authorities

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<b>Authority</b>	<b>Role</b>	<b>Date</b>

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## 1 Overview

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The first step of the purchasing process, go to Amazon.com and log into your account (if you don't already have one, create one for free). The website then adjusts based on your previous Amazon searches and purchases. As a result, nearly everyone's Amazon experience is unique, with a layout that is tailored to them.

Click Add to Shopping Cart once you've found a product you want to buy. After that, you'll be taken to a page where you'll have to enter your shipping and billing information. To complete the order, enter this information and choose your preferred shipping option before clicking the final confirmation button.

## 2 Create account

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To create an Amazon account:

1. Go to [www.amazon.com](http://www.amazon.com) in your web browser.
2. Navigate your mouse over **"Hello, Sign In"** and click **Sign In**.

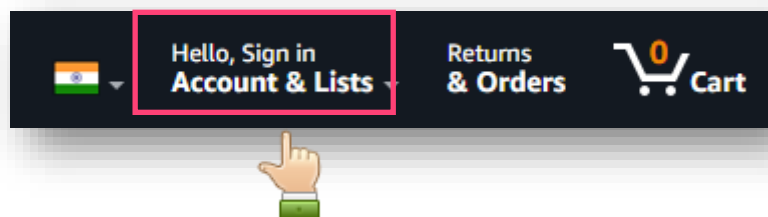


Figure 2-1: Sign in

3. In the resulting screen, click **Create your Amazon account**.

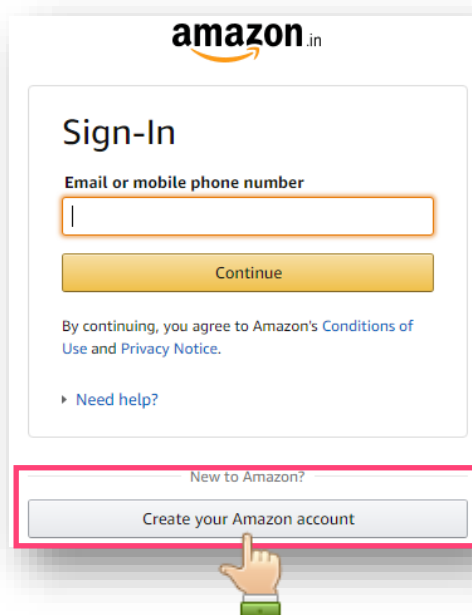


Figure 2-2: Create a new account

4. In the **Your name** text box, enter the **Name** you wish to register.
5. In the **Mobile number** text box, enter the **Mobile number** you wish to register.
6. In the **Email** text box, enter the **Email ID** you wish to register.
7. In the **Password** text box, enter the **Password** you wish to use as security to your login.

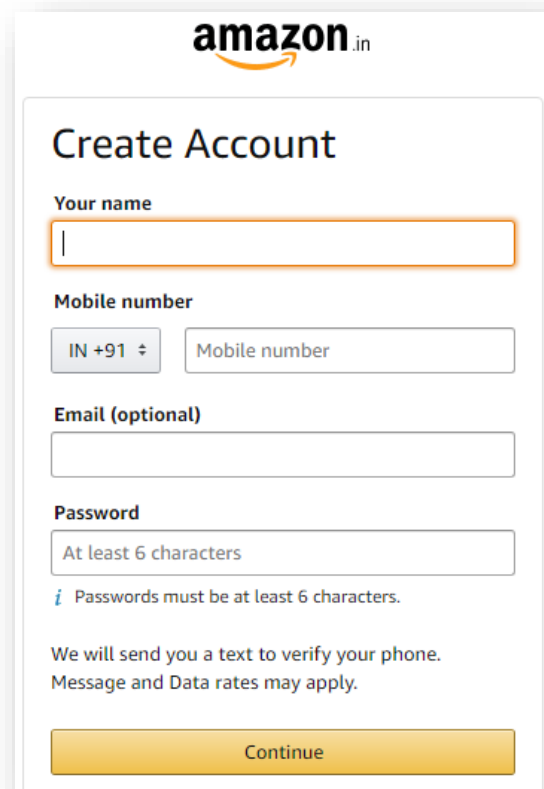
The image shows a screenshot of the Amazon.in 'Create Account' registration form. At the top, the Amazon.in logo is displayed. Below it, the title 'Create Account' is centered. The form contains several input fields: 'Your name' (a single text box), 'Mobile number' (a dropdown menu for country code, currently showing 'IN +91', and a text box for the number), 'Email (optional)' (a text box), and 'Password' (a text box with a placeholder 'At least 6 characters'). Below the password field, there is a small information icon and the text 'Passwords must be at least 6 characters.' At the bottom of the form, there is a yellow 'Continue' button. Below the form, there is a note: 'We will send you a text to verify your phone. Message and Data rates may apply.'

Figure 2-3: Create new account\_1



**Note:** Password must be at least 6 characters.

8. After filling all the required fields, click on **Continue** to successfully register your details and Password.

### 3 Search through departments

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In this document, we are taking the below scenario for illustration.

**Scenario:** Let's consider your TV just went on the fritz, and you're looking for a new one.

To order:

1. Click **“All”** as shown below and select **“Electronics”**.

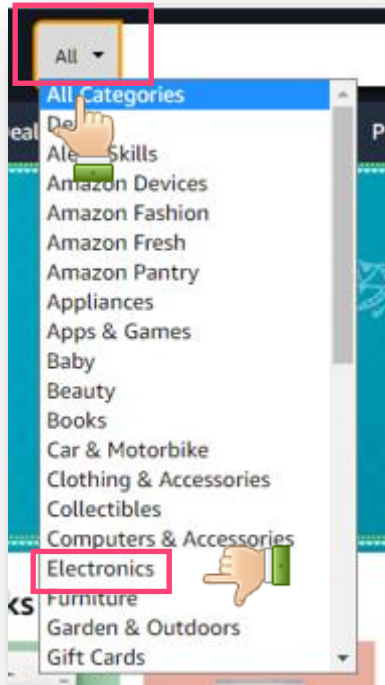
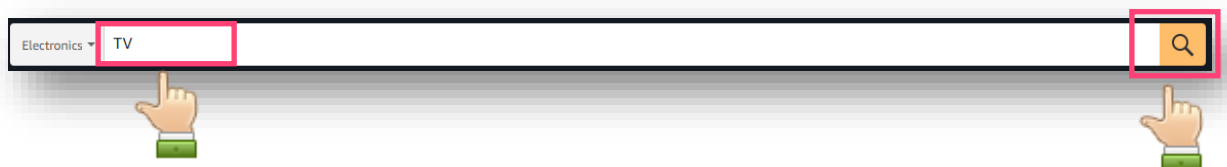


Figure 3-1: Search category

2. Type **“TV”** in the search bar and click the search icon. You'll now see a list of TVs available.



3. In the resulting search results, select the required TV pertaining to the model and price.

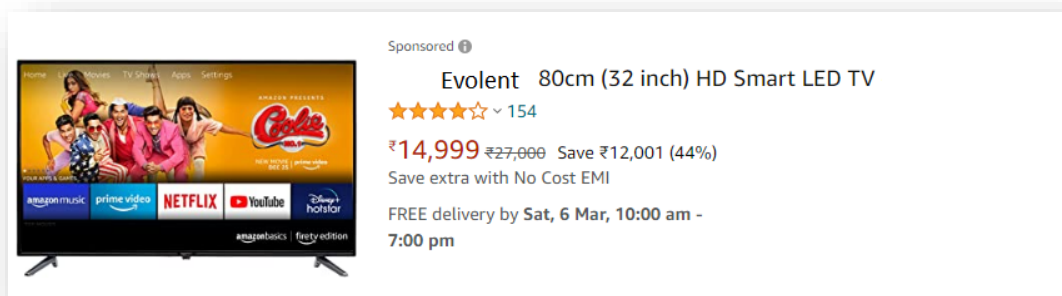


Figure 3-2: Products

The product information will show you the below details.

- what the product looks like, and if there are any variations that you can look at
- what the product is called
- its price when you buy it (and if you save anything off retail price)
- when you can expect to get it, or how many are left in stock
- what other customers are saying about the product

4. On the resulting page, select the no of quantity and click **“Buy Now”**.

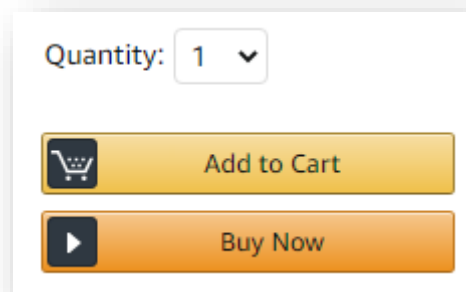


Figure 3-3: Buy now

## 4 Checkout

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To check out:

1. Choose your delivery options and schedule your service appointment in the given date suggestions.

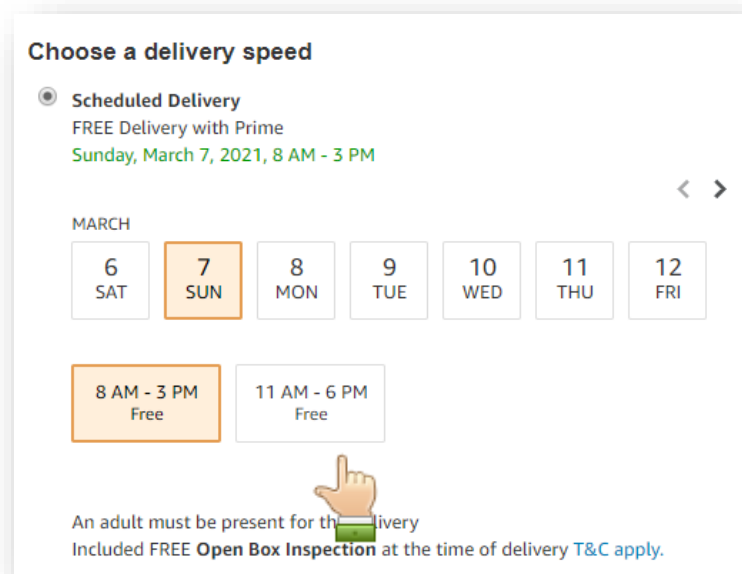
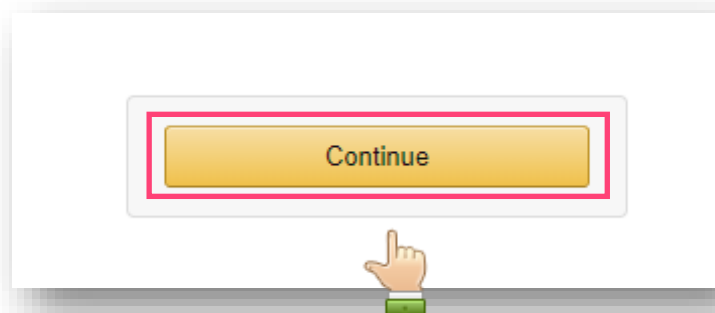


Figure 4-1: Delivery option

2. Click **“Continue”** to proceed to checkout.



3. Enter the **“Shipping address”** on the resulting page. Click in each of the boxes or drop-down menus underneath **“Enter A New Shipping Address”** and type in or select:
  - your full name
  - your street address
  - your unit address (if you live in an apartment, condo, etc.)
  - the city in which you live
  - the state, province, or region in which you live
  - your mailing code
  - the country in which you live
  - your phone number



**Enter a new shipping address.**

When finished, click the "Continue" button.

**Full Name:**

**Address Line 1:**  
  
Street address, P.O. box, company name, c/o

**Address line 2:**  
  
Apartment, suite, unit, building, floor, etc.

**City:**

**State/Province/Region:**

**ZIP:**

**Country:**  
United States ▼

**Phone Number:** [\(Learn more\)](#)

**Optional Delivery Preferences** [\(What's this?\)](#)

**Weekend Delivery:**  
Select your preference ▼

**Security Access Code:**  
  
For buildings or gated communities

**Is this address also your billing address (the address that appears on your credit card or bank statement)?**

Yes

No (If not, we'll ask you for it in a moment.)

Figure 4-2: Shipping address

4. Click **"Continue"**. This will take you to the payment page.

## 5 Payment

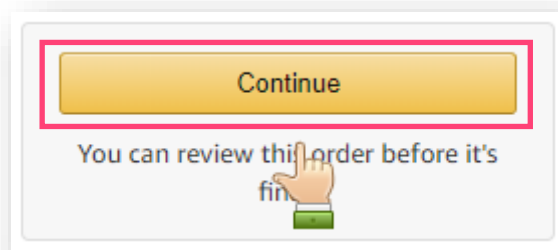
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1. Select the payment method in the available options.

Accepted payment methods are:

- Credit cards
- Debit cards
- Net banking
- UPI
- EMI
- Pay on Delivery

2. Click “Continue”.



3. Complete the payment.

4. On the next screen, you can review your order and make any final changes, including the type of shipping you want. If you're happy with what you have, click “Place Your Order”.

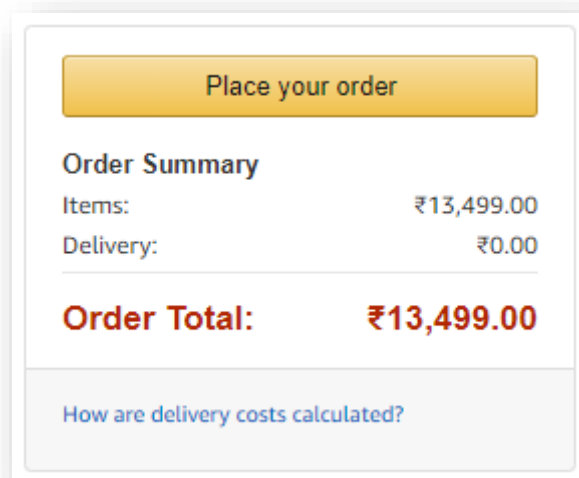


Figure 5-1: Place your order

5. You'll receive a confirmation receipt via email. Now all that's left to do is to wait for your item to arrive!

## 6 Appendix

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### Acronyms and Abbreviations

**"TV"** stands for Television.

**"EMI"** stands for Equated Monthly Instalment.

**"UPI"** stands for Unified Payment Interface.

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**THANK YOU**

